

Proper Conduct Checklist

In addition to the traffic control procedures, there are several safety rules for proper conduct that need to be followed at all times to ensure a safe environment for motorists and co-workers.

Note that some specifications described in the following content may not be the same as the specifications followed by your agency. Always check with your State agency's standards and specifications when using these guidelines.

Sections

- **Proper Conduct**
- **Emergency Situations**

Proper Conduct

- Stay at your position until relieved**
- Wear the required clothing and use the proper equipment**
- Stand alone at your position**
- Park your vehicle in the area designated by your supervisor**
- Always maintain an escape route**
- Never turn your back to approaching traffic**
- Do not use cell phones, mp3 players, or other distracting devices**
- Be visible**
- Make eye contact with drivers**
- Make sure traffic has stopped before moving in front of a vehicle**

- Be polite, but brief with motorists**
- Remove or cover all signs indicating the presence of a flagger when a flagger is not actually flagging**

Emergency Situations

- Record description of the car, driver, license plate, and the circumstances**
- Report information to your supervisor**
- Be alert for emergency vehicles and allow them to pass as quickly as possible**
- Check with your supervisor if you have any questions**
- When in doubt, stop traffic**