

Flagging Procedures Checklist

This checklist covers three flagging tools and the procedures that are used for each tool.

Note that some specifications described in the following content may not be the same as the specifications followed by your agency. Always check with your State agency's standards and specifications when using these guidelines.

Sections

- **Using a Paddle**
- **Using a Flag**
- **Using a Wand**

Using a Paddle

- Stop**
 - STOP side of paddle facing traffic
 - Palm of left hand towards approaching traffic
- Proceed**
 - Return to the shoulder
 - SLOW side of paddle facing traffic
 - Motion free hand to proceed
 - Never wave the paddle
- Slow**
 - SLOW side facing traffic
 - You may motion up and down with your free hand, palm down
 - Never stand in the path of oncoming traffic
- No Control Needed**
 - Turn the paddle 1/4-turn when traffic control is not needed

Using a Flag

Stop

- Hold the red flag with your right hand
- Never raise the flag above the horizontal position
- Palm facing traffic

Proceed

- Flag at your side
- Use your free hand to motion traffic to proceed
- Never wave the flag

Slow

- Move flag vertically at your side
- Never raise the flag above your shoulder
- Your left arm should remain motionless at your side

Using a Wand

Stop

- STOP side of paddle facing traffic
- Wave wand back and forth in front of your body
- Ask for first vehicle's emergency flashers

Proceed

- Face SLOW towards traffic
- Motion traffic to proceed with flashlight
- Never wave the paddle

Slow

- SLOW side of paddle to traffic
- Motion up and down with the flashlight traffic wand