

Protection from Liability Checklist

Liability is the legal obligation to pay monetary damages to a person injured in an incident or damages arising out of the same incident. In the case of negligent conduct by an employee, both the employee and the employer may be liable.

Below is a checklist of items to protect you from liability.

Note that some specifications described in the following content may not be the same as the specifications followed by your agency. Always check with your State agency's standards and specifications when using these guidelines.

Checklist

- Know and comply with Federal and State requirements for traffic control devices
- Inspect work site at frequent intervals
- Document all actions taken on or related to traffic control devices
- Set up and maintain traffic control consistent with the approved traffic control plan
- Deviations must be documented and explained
- If plans do not match what is set up in the field, that can be used against the contractor or DOT
- Provide proper working traffic control devices at work site when unattended (nights, weekends, etc.)
- Remove all material and equipment not needed at work sites
- Protect motorists and pedestrians against hazardous conditions and flying debris that may result from work being done at work site
- Examples of documentation for protection:
 - Daily Diary and TTC Inspection Forms